

Tekoa Public Hospital District #4

Regular Meeting

October 2, 2017

Meeting time-5:00 p.m.

Tekoa City Council Chambers

Members Present

Absent

Community

Abby Smith

Karen Blomgren

Steve Haxton

Diane Harp

Joni Hay

Pat Allen-board superintendent

CALLED TO ORDER –at 5:10 p.m.

APPROVAL OF MINUTES- Abby motion to approve minutes and Steve 2nd.

FINANCE- No new report

OLD BUSINESS

CLINIC

Floors-2 contractors 1 quote \$5,000-carpet

\$ 5,850 tiles in the exam rooms

\$ 735.00 BR/back room

Total \$12,000

Will continue to look for another quote from a different business.

Windows-Pat will research and propose to clinic. He will bring other suggestions

Paint- No progress. Need to get contact information for previous possible quotes. Will check with Whitman Medical Group to see if there is a specific business that has done work for them.

APPROVAL OF VOUCHERS- Diane to motion to approve for payment of Voucher 2017-4 in the amount of \$30,472.00, Steve 2nd the motion. P&F Enterprise \$30,000.00- PO box rental \$52.00- Superintendent pay \$420.00.

BOARD MEMBER & SUPERINTENDENT ROLES/RESPONSIBILITIES

Chairman Job Duties-

- Agenda / Report Section
- Reminders
- Building Contact

Vice President –

- Updating Policies and Procedures
- Election Terms
- Mail Sub

Secretary –

- Records & Minutes
- Filed hardcopy/public records

Treasurer-

- Budget & Audit
- Legal Matters

Member-

- Website Contact
- Public Relations
- Police of Agenda

BUDGET 2018- Pat presents a draft of 2018 budget. Board members to make edits. Pat will correct the changes and then have it posted on the hospital district website.

SMALL BUSINESS SATURDAY- November 25, 2017. Discussion regarding needing a table/informational booth to have members sit at. Unknown what members are available for this date at this time. Diane will check into give away items to have at the table such as magnets with the suicide prevention number, stress balls, screen cleaner or water bottle. Diane will bring to the next meeting.

GOAL SETTING

Community Crisis Task Force-Planning/Prevention?

Access to Behavioral Health Services

Mental Health Counseling in School

Tele-physic

Possible grant funding for school counseling

Petition State for Mental Health Provider Availability/Selection

TO DO:

Diane will talk to Cari at the School and Connie

Joni will talk to Mary Marsh, Cari Hay & Trish

Abby will have a discussion with Whitman Medical Group for collaboration to purchase a Tele-physic unit to use at the clinic.

Pat will talk to emergency management services Bill Tensfield to get them spearheaded. Cliff Melton will be contacted for local involvement

Small business Saturday November 25, 2017-who is available?

ADJOURNMENT-meeting adjourned at 8:00 p.m. Next meeting November 8, 2017

Respectfully Submitted By:

Karen Blomgren, Secretary

Steve Haxton, President