

Tekoa Public Hospital District #4

Regular Meeting

September 4, 2018

Meeting time-6:30

Tekoa City Council Chambers

Members Present

Absent

Community

None

Abby Smith

Karen Blomgren

Steve Haxton

Diane Harp

Joni Hay

Pat Allen-board superintendent

CALLED TO ORDER –at 6:38p.m.

APPROVAL OF MINUTES No minutes to approve.

FINANCE- See attached report from Abby Smith. \$30,000-40,000 left to pay on the clinic building. Budget for 2018 is \$30,000. Plan to pay off the building in 2019. Draft budget for 2019 will be reviewed on October 2, 2018. The budget will then be posted for public review by November 15, 2018.

VOUCHERS-Abby motion to approve and Diane 2nd.

2018-6 \$54.00 for PO Box.

Pat reports that all vouchers will need to have an attached receipt for submission.

OLD BUSINESS

Mental Health Diane- Reports a new position will be available at the Tekoa School District for mental health services. Diane will be meeting a group out of Moscow that provides Suicide prevention.

NEW BUSINESS

- ❖ Waiting Room Chairs- Abby- Whitman Medical Group is requesting new chairs to be purchased for the waiting room. Abby has spoken with the administrator at the clinic, sample of chairs were suggested. 14 chairs will have to be purchased. Motion to approve 1st Diane and 2nd Joni up to the amount of \$1300.00 for the purchase of chairs, 1st Diane and 2nd Joni. Abby will complete the purchasing process.
- ❖ Colfax surplus radiology machines- Abby reports that there is nothing to come of this topic at this time.
- ❖ Patient Survey/Critique- No discussion at this time
- ❖ Superintendent Report-Pat reports updates on clinic building.
 - A new bulletin board will be installed by the front desk. New bid will be obtained with cost to paint the south wall in the reception area.
 - The back entrance of the clinic will need to be replaced before winter. It will most likely be a metal door. River City Glass will be contacted for a quote.
 - Exit lights need to be installed at the back entrance. Gabbert Electric provided a quote, but it was high. Pat will contact Adams Electric for a 2nd quote and will bring information to the October meeting.
 - Pat will work on getting the basement clean at the clinic. This is a big project because there is a lot to get thru. Thank you Pat for tackling this project.

ADJOURNMENT- Motion to adjourn meeting. Meeting adjourned at 7:28. Next meeting October 2, 2018 at 6:30p.m.

Respectfully Submitted By:

Karen Blomgren, Secretary

Steve Haxton, President