

# Tekoa Public Hospital District #4

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## Regular Meeting

October 2, 2018

Meeting Time -6:30 p.m.

Tekoa City Council Chambers

### Members Present

Karen Blomgren

Abby Smith

Pat Allen

Steve Haxton

### Absent

Diane Harp

Joni Hay-Smith

### Community

None

**CALLED TO ORDER** –Steve Haxton -President called the meeting to order at 6:36 p.m.

**APPROVAL OF MINUTES-** September 2018 minutes reviewed and approved 1<sup>st</sup> by Abby and 2<sup>nd</sup> by Steve.

**VOUCHER S-** Approval for voucher #2018-7 1<sup>st</sup> by Steve and 2<sup>nd</sup> Abby

### **Voucher #2018-7**

\$1261.60 New chairs for medical clinic waiting room

\$30,000.00 Pete and Fran Martin for building payment

\$200.00 Pat Allen

**Total \$31,461.60**

Pat reports that there is a new procedure for submitting vouchers to the Whitman County Auditor. All members were given a copy of the Accounts Payable Procedure. In accordance with the new procedure Pat will be setting up a business email address because a personal e-mail account is subject to review at any time.

**FINANCE REPORT**-No report.

**BUDGET FOR 2019-**

- Pat presents the budget for 2019. Motion to approve in the amount of \$141,130.00 1<sup>st</sup> per Abby and 2<sup>nd</sup> Steve. 2019 draft budget will be posted on the hospital district web site for public review for 30 days.
- Abby will bring the tax resolution to next month's meeting.

**OLD BUSINESS**

**MENTAL HEALTH**-Debra Blaszak is offering mental health counseling in her home. She is now working for the Morning Star Boys Ranch.

**SUPERINTENDENT REPORT-**

- Pat reports that the new chairs for the waiting room at the clinic have been installed. Pat will be disposing the old chairs. It was noted that the new chairs are pulling paint off of the wall; Pat will look into a solution.
- Bid to replace the rear door of the clinic with steel from Architectural Design will cost \$1038.00 w/out instillation.
- Pat will contact Iron Mountain Construction for a quote on the install of the door.
- Contact Marg Boroff for a bid on additional walls to be painted in the clinic, reception south wall, exam room 1 south wall, and exam room 3.
- Waiting for a bid from Adams Electric for emergency lighting and smoke detectors. Emergency lighting will remain on for up to 9 hours. In the event of a power outage the center lights in the clinic hallway will remain on. All the ballast for each light will have to be changed.

**ADJOURNMENT**-meeting adjourned at 7:23 p.m. Next meeting is November 6, 2018 at 6:30p.m.

Respectfully Submitted By:

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Karen Blomgren, Secretary

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Steve Haxton, President